



MINUTES OF THE TEACHING & LEARNING COMMITTEE OF ST SCHOLASTICA'S CATHOLIC PRIMARY SCHOOL HELD ON WEDNESDAY 10 MARCH 2021

Attendance:

Name	Initials	Category of governor / role	Term of Office	Presence
Sandra Brierley	SB	Ex Officio / Head teacher	N/A	Present
Roy Vidal	RV	Vice Chair of Governors and Chair of this Committee / Foundation	01/09/2019-30/08/2022	Present
Althea Marshall	AM	Foundation	22/05/2017 – 21/05/2021	Present
Nick Blackham	NB	Staff / Asst Head teacher	28/03/2018-27/03/2022	Present
Christina Boey	CB	Foundation	TBC	Present
David Akinyemi	DA		N/A	Present
Shara Canning	SC			Not present

Clerk: Jane Ware (Clerk to the Governors, Hackney Education)

ACTION LOG

Item / Date	Action	Responsible	Date by	Status
4.2	Ms Sandra Brierley to circulate the updated School Improvement Plan to Committee members for discussion at the next meeting.	Headteacher	Next Committee meeting.	Not Applicable - to be removed.
5.1	Data to be reviewed at the next Committee meeting.	Headteacher / Clerk	Next Committee meeting	Completed. No data available due to school closures.
5.1	Attendance data for Autumn and Spring term to be presented at the next Committee meeting.	Headteacher / Clerk	Next Committee meeting	Completed. No Spring term attendance data available, Autumn

				was in January's head teacher's report in requested format.
5.3	Quality of Education to be discussed at the next Committee meeting.	Headteacher / Clerk	Next Committee meeting	Completed, on head teacher's update.
6.1	Governors to be shown the Class Dojo meeting at the next meeting.	Headteacher / Clerk	Next Committee meeting	Completed.
7.2	RSE training to be circulated to Committee members.	Headteacher	ASAP	Completed - but will be resent due to poor uptake.
5.4	Governors should be shown the quality of the learning the children are receiving relating to RE, this should be presented at the next Teaching and Learning Committee.	SB	07/07/21	Pending

The meeting opened at 7.30pm

Part 1: Non-confidential – Main Business

1. Welcome & Opening Prayer

All were welcomed to the meeting and introductions were undertaken.

AM opened the meeting with a prayer.

2. Acknowledgement and Agreement of Virtual Meeting in line with GDPR regulations and school policy.

Governors acknowledged and agreed that the meeting would be held virtually in these exceptional circumstances in line with GDPR.

3. Committee Organisation

3.1 Apologies and consent for absence

No apologies were received.

3.2 Declarations of Interest / Business Interests

There were no declarations of interests received.

3.3 Committee Membership

There were no changes to the Committee membership.

4. Minutes of the last meeting

4.1 Minutes of the previous meeting held on 18 November 2020

The minutes of the last meeting held on 18 November 2020 were **agreed** as a true and accurate record of the meeting.

4.2 Matters Arising

It was confirmed that all actions had been completed.

4.3 Chair to report on any urgent action taken

It was confirmed that there was no action to report.

5. Headteacher Updates

5.1 Review progress towards targets for 2020

There has been no review of the targets in light of school closures.

5.2 Subject Re Review pupil progress

Pupil progress is challenging due to school closures but there have been actions put in place regarding this.

5.3 Review assessment practices

The teachers are currently spending two weeks reviewing learning in Lockdown and the subjectives have been narrowed down to key performance indicators which the teachers are using to assess the children against, and working out what are the most important things they need to reassess and reteach, and then working out the longer term plan for teaching up until the summer in order to have a really clear plan of the children's learning needs. There will be an end of year assessment at the end of the summer term and by then the children will hopefully be ready for the next year despite missing out on face to face teaching, so there is a lot of work to be done. This level of support over the next academic year will continue, to ensure that if it is not possible this year, then the following year they will definitely be back to where they should be in terms of learning. Children will need time to get back into the routines of being back at school but they appear to be settling in well.

QUESTION: What is being done about Year 6?

ANSWER: We are teaching them as if they are taking SATs which they will still do but a bit later on, in June, so we can still report to the parents about where the children are going to be at the end of Year 6.

QUESTION: What paper will you use?

ANSWER: We will use a past paper.

All of the year groups that had any kind of statutory test will continue to do this, including for example phonic screening checks and multiplication checks, and this will be about handover, transition and reporting to parents. It will also provide a baseline for next year.

5.4 Look at curriculum developments

There have not been any developments in the curriculum. Plans have been made for the summer term to focus on specific areas, including bible week, social justice week, STEM week which is from 14-18 June 2021, enterprise week to look at work and jobs, and so on. Reading, writing, maths and RE will continue to be taught in the mornings and the afternoons will be a celebration and an opportunity to do some fun stuff. Different people have been assigned to lead on each week. There is a big focus on RE at the moment.

Action - Governors should be shown the quality of the learning the children are receiving relating to RE, this should be presented at the next Teaching and Learning Committee.

5.5 Updated School Improvement Plan

The School Improvement partner visited and sent the report only on Friday which has been updated and returned to Hackney Education for quality control. School improvement priorities were discussed and home learning has been a focus, and the development of themed weeks was acknowledged, there had been informal monitoring of online learning. There is a focus area of monitoring children between Key Stages 1 and 2 which has been difficult due to not having had any statutory assessments for two years but there have been pupil progress meetings in the autumn term where children working above age related expectation were identified and the aim was to carefully track them, and this will continue. Because of school closures and the restrictions it has been hard to see projects to the end.

5.6 Progress Data and Attendance

No progress data is available. Regarding attendance there were only ten children off school in total and most of our traveller children have properly returned to school. The Special Educational Needs Coordinator has been integral, calling the families regularly since September and built good relationships with them. Attendance at present is the best it has been for a long time. The children are all very happy to be back at school.

5.7 Attendance data for Autumn and Spring term

No Spring term attendance data available, Autumn was in January's head teacher's report in requested format.

5.8 Quality of Education

No updates. No formal monitoring has been possible but the remote learning offer was excellent and received good feedback from parents received during online parents' evenings. Nearly £5k was raised by crowdfunding which will be used to buy around 30 laptops for home use. Also, a bid was made to the Ministry of Defence but that was unsuccessful.

The plan for going forward is solid, and includes getting the children back to where they were mentally as well as academically, meeting their needs and helping them progress. During this difficult time, the communication provided has been excellent.

5.9 Class Dojo

It was acknowledged that the quality of learning and interaction provided using Class Dojo has been excellent in combination with the various classes and activities offered, which have been enjoyable whilst they are glad to be returning to school the online offer has been really good. Videos and pictures have been used to share messages with parents. Each class has its own story and the style of Dojo is similar in its presentation to Instagram. There are awards and behavioural monitoring capabilities. The children have individual portfolios which their teachers can comment on. It is an excellent way of monitoring engagement. There is a diary function that sends

reminders about events. Dojo can be downloaded as an app on a phone and also has a message function so the communication possibilities are excellent. A post on Dojo is a more effective form of communication than an email. It is really easy for parents to contact teachers.

6. Policies

There were only very minor updates made to all of the below policies.

6.1 Maths

Governors **agreed** the policy.

6.2 EAL

Governors **agreed** the policy.

6.3 Design and technology

Governors **agreed** the policy.

6.4 Art

Governors **agreed** the policy.

6.5 Science

Governors **agreed** the policy.

6.6 Modern Foreign Languages

Governors **agreed** the policy.

6.7 Geography and History

Governors **agreed** the policy.

6.8 Social Media

Governors **agreed** the policy.

QUESTION: How did the school decide to teach Spanish?

ANSWER: It was a Hackney wide decision, so that when the children go to secondary school they already have a Spanish foundation. The school offers an annual Spanish trip for Year 6 children.

7. Curriculum Update

No new information was available.

8. Any other business

None.

9. Date of next meetings

7.15pm, 7th July 2021

There were no confidential items for discussion.

The meeting ended at 8.15pm with a closing prayer.