



MINUTES OF THE MEETING OF THE TEACHING AND LEARNING COMMITTEE OF ST SCHOLASTICA'S CATHOLIC PRIMARY SCHOOL HELD ON WEDNESDAY 25 JANUARY 2023

Members:

Name	Initials	Role / category of governor	Term of Office End	Attendance / Apologies
Althea Marshall	AM	Foundation/Chair of Committee	01/05/2021 – 31/08/2024	Present
Sandra Brierley	SB	Headteacher	Ex officio	Present
Royer Vidal	RV	Foundation/Chair of Governors	01/09/2019 – 31/08/2023	Present
Nick Blackham	NB	Staff	28/03/2020 - 27/03/2023	Present
Christina Boey	CB	Foundation, Vice of Chair Committee	01/06/2021 – 31/08/2024	Apologies

Clerk: Sarah Davies.

ACTION LOG

Item	Action	Responsible	Date by
3	All to complete declaration of interest forms on GovernorHub.	All	ASAP
4.3	RV to send TAG meeting minutes to all Governors, for information.	RV	ASAP
7	Governors to review self-evaluation form once circulated.	All	ASAP
7	RV to circulate doodle poll to obtain Governors availability RE governor visit	RV	ASAP

The meeting started at 19:25.

Part 1: Non-confidential

1.	Welcome & Opening Prayer All governors were welcomed to the meeting. The meeting was opened with a prayer.
2.	Agreement to virtual meeting in line with GDPR regulations and School policy Governors agreed for the meeting to be held virtually.

3.	<p>Committee Organisation</p> <p><u>3.1 Governors to declare any interest, pecuniary or otherwise, in agenda items</u> There were no items declared.</p> <p>SB requested that all Governors complete their declaration of interest forms on GovernorHub. She noted the statutory duty to record this online, which was currently not up to date. ACTION: All Governors to complete declaration of interest forms on GovernorHub.</p>
4.	<p>Minutes of the Last Meeting</p> <p><u>4.1 Minutes of the Previous Meeting held on 5 October 2022</u> Governors considered the minutes within the agenda pack and APPROVED the minutes of the meeting held on 5 October 2022 as a correct record.</p> <p><u>4.2 Matters Arising</u> There were no matters arising.</p> <p><u>4.3 Action log</u> AM to write to CB to confirm Vice-Chair for the academic year; this action was completed. Committee Membership to be reviewed at FGB meeting in November; this action was completed. TAG meeting minutes to be circulated by RV to all Governors; this action remained outstanding. ACTION: RV to send TAG meeting minutes to all Governors, for information.</p>
5.	<p>Review agenda and agree any confidential items There were no confidential items for discussion.</p>
6.	<p>Urgent action taken since the last meeting – Chair to report There was no urgent action undertaken.</p>
7.	<p>RE Inspection Feedback SB noted that the Section 48 inspection was due imminently and said the school had completed a self-evaluation form (SEF). This form will be circulated to Governors for review. ACTION – Governors to review self-evaluation form once circulated.</p> <p>SB confirmed that Father Stewart was the link governor for RE.</p> <p>SB said she would arrange a day before Easter for Governors to attend a RE governor visit to view classes, books and teaching. It was agreed that RV would circulate a doodle poll for availability. ACTION – RV to circulate doodle poll to obtain Governors availability for RE governor visit.</p> <p>SB said that overall she felt the RE teaching in the school was in a strong position.</p> <p>Governor Question – what did the RE advisor from the Diocese say when they visited? Answer – the advisor stated that she felt the SEF sounded overly confident. SB said that the school had received double outstanding at previous audits. The school had reviewed the SEF document to ensure they do not come across as over confident but they are striving for outstanding.</p> <p>SB noted that a parent survey regarding RE had been undertaken and the response was very positive. 100% stated they were happy with the school and it was a joyful community. 99% said their child was happy at school, with 97% stating staff were a positive role model, 95% enjoying RE and 99% understood the mission of the school.</p> <p>Governor Question – how many families returned the survey? Answer – 88 out of 137 families completed and returned the survey.</p> <p>SB said the school website had been updated to clearly show how parents could be involved and events were highlighted on the calendar.</p> <p>Governors raised the impact of not having a priest for a period of time. SB and NB said Father Stewart had just started and had a positive impact to date.</p>

	SB noted that the SIP visit was undertaken today, which was really positive. The SIP was happy with writing across school and was pleased with year 2 and year 6 outcomes and the engagement from children.
8.	<p>Policies</p> <p>a) <u>Science Policy</u> NB said the science lead had been tasked to improve the science curriculum, the policy had a few amendments to reflect that and noted there would be ongoing to ensure the policy was in tune with the curriculum.</p> <p>Governors agreed the Science policy.</p> <p>b) <u>Maths Policy</u> NB said the school began using white rose maths at the beginning of last year and the policy had been updated to reflect this. Information on marking had been changed as the majority of marking was done in class.</p> <p>The school was a member of a maths hub consisting of eight different schools. The hub meet twice a term and discussed maths mastery, which was good CPD for NB.</p> <p>Governor Question – are they all Hackney schools within the maths hub? Answer – no, the schools are from both Hackney and Newham.</p> <p>Governors agreed the Maths policy.</p> <p>c) <u>Art Policy</u> There were no changes made.</p> <p>Governors agreed the Art policy.</p> <p>d) <u>EAL Policy</u> There were no changes made.</p> <p>Governors agreed the EAL policy.</p> <p>e) <u>Design and Technology Policy</u> There were no changes made.</p> <p>Governors agreed the Design and Technology policy.</p> <p>f) <u>MFL policy</u> There were no changes made.</p> <p>Governors agreed the MFL policy.</p> <p>g) <u>Geography & History Policy</u> PSHE – updated to new name: PSHRE</p> <p>Governors agreed the Geography & History policy.</p> <p>h) <u>Social Media policy</u> The only update was PSHE updated to the new name of PSHRE.</p> <p>Governors agreed the Social Media policy.</p>
9.	<p>Any other business</p> <p>SB informed Governors that she had undertaken a risk assessment regarding the proposed industrial action and could not open the school. Parents and staff had been informed of this today. Provision had been put in place for children eligible for free school meals as a packed lunch would be given to them on Tuesday night.</p>

10	Decide whether any of the above should be confidential and if there are any new confidential items There were no items that were confidential.
11	Dates of Committee Meetings 2022/23 Governors noted that the following meetings: <ul style="list-style-type: none"> • 19 April 2023

Meeting ended at 8pm